

# - FOUR WAYS -

## ECAS Makes Accessing *Information* Easier

*When you need to...*

**1**

**Submit case records and forms**

(examples: EOIR 33 Change of Address, evidence, Notice to Appear (NTA), etc.)

*Before ECAS*

Travel to court and submit NTA in person, or spend \$\$ to mail it

*With ECAS*

Electronically file through ECAS, 24/7, without leaving your office



**2**

**Find out case details**

(status, hearing date, decisions, assigned judges, etc.)

Call or travel to court and request at the court window

View in ECAS, 24/7, without leaving your office



**3**

**View and get copies of ROP case documents**

Submit written request via mail or in person, or make an appointment to view ROP at the court

View/download eROP\* documents in ECAS, 24/7, without leaving your office

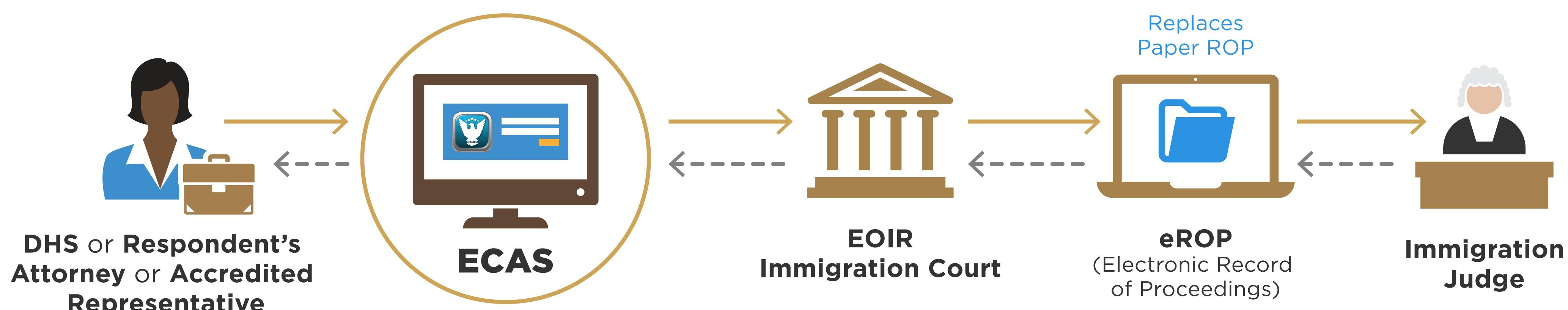


**4**

**Receive notification of added case documents, hearings, orders and decisions**

Wait to receive notifications and documents by mail

Receive notifications and documents via email as soon as they are approved or completed



\*Note: Existing-paper-based ROPs will remain in hardcopy files.

Visit  
**[www.justice.gov/eoir/ECAS](http://www.justice.gov/eoir/ECAS)**  
 to learn more.